MuseScore 3 Menu



A right click on the file toolbar (e.g. red dot area) shows the running windows and allows you to select them.

Under the File command

Edit

<u>E</u> dit	<u>V</u> iew	Add	F <u>o</u> rmat	Tools	<u>P</u> lugins	<u>H</u> elp	
	Undo				Ctrl+Z		
	Redo				Ctrl+Sh	ift+Z	
	Cut		Ctrl+X				
	Сору				Ctrl+C		
	Paste				Ctrl+V		
	Swap wi	Ctrl+Shift+X					
	Delete				Del		
	Select All						
	Select Se	ection					
	Find				Ctrl+F		
	Instrum	ents			Ι		
Preferences							

File Edit View Add	F <u>o</u> rmat <u>T</u> ools <u>P</u> lu
Start Center	F4
New	Ctrl+N
Open	Ctrl+O
Open <u>R</u> ecent	÷
Save	Ctrl+S
Save As	Ctrl+Shift+S
Save a Copy	
Save Selection	
Save Online	
Export	
Export Parts	
Import PDF	
Close	Ctrl+W
Parts	
Score Properties	
Print	Ctrl+P
Quit	Ctrl+Q

Measures

<u>F</u>rames

Text

Lines

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View

and Lines

<u>View</u> <u>A</u> dd F <u>o</u> rmat <u>T</u> ools	<u>P</u> lugins <u>H</u> elp	
✓ Palettes	F9	
Master Palette	Shift+F9	
Inspector	F8	
Play Panel	F11	
Navigator	-	Even Weelbarg and Werkersee
Timeline	F12	From Tooldars and workspace
Mixer	F10	
Synthesizer		✓ File Operations
Selection Filter	F6	✓ Playback Controls
Piano Keyboard	P	✓ Concert Pitch
Score Comparison Tool		✓ Image Capture
Zoom In	Ctrl++	V Note Input
Zoom Out	Ctrl+-	✓ Feedback
Toolbars	•	Customize Toolbars
W <u>o</u> rkspaces	•	
✓ Status Bar		Basic
Documents Side by Side		Advanced
Documents Stacked		New
✓ Show Invisible		Edit
✓ Show Unprintable		
✓ Show Frames		Delete
Show Page Margins		Undo Changes
✓ Mark Irregular Measures		
Full Screen	Ctrl+U	
		Add Format Tools
The Add menu]	eads to	several sub-areas:
Notes, Interva	ls, Tup	lets, Measures, Frames, Text
and Lines	, _ 	Tuplets >

	Add Format	Tools	<u>P</u> lugins <u>H</u> elp	
1	N <u>o</u> tes		Note Input	N
	Intervals	Þ	с	с
	T <u>u</u> plets	+	D	D
	Measures	×	E	E
	<u>F</u> rames	+	F	F
	Text	+	G	G
5	<u>L</u> ines	•	A	A
			В	В
			Add C to Chord	Shift+C
			Add D to Chord	Shift+D
21	5		Add E to Chord	Shift+E
			Add F to Chord	Shift+F
			Add G to Chord	Shift+G
			Add A to Chord	Shift+A
			Add B to Chord	Shift+B

<u>A</u> dd	F <u>o</u> rmat	Tools	<u>P</u> lugins	<u>H</u> el
1	V <u>o</u> tes	÷.	1009	6
		Þ	Uniso	n Abc
1	uplets	+	Secon	d Abo
1	deasures	Þ	Third	Abov
Ē	rames		Fourth	n Abo
1	ext		Fifth A	bove
<u> </u>	ines		Sixth /	Above
			Seven	th Ab
			Octav	e Abo
			Ninth	Abov
-			Secon	d Bel
-			Third	Belov
			Fourth	n Belo
			Fifth E	Below
			Sixth I	Below
sando	s		Seven	th Be
			Octav	e Belo
			Ninth	Belov

gins <u>H</u> elp							
100%	Page View						
Jnison Above	Alt+1						
Second Above	Alt+2						
Third Above	Alt+3						
ourth Above	Alt+4						
ifth Above	Alt+5						
Sixth Above	Alt+6						
Seventh Above	Alt+7						
Octave Above	Alt+8						
Ninth Above	Alt+9						
Second Below							
Third Below							
ourth Below							
ifth Below							
Sixth Below							
Seventh Below							
Octave Below							
Ninth Below							

Add Format	Tools	<u>P</u> lugins <u>H</u> elp	
Notes	+	100%	- Page View
Intervals	×		
T <u>u</u> plets		Duplet	Ctrl+2
Measures	÷	Triplet	Ctrl+3
Frames	+	Quadruplet	Ctrl+4
Text	+	Quintuplet	Ctrl+5
Lines	÷	Sextuplet	Ctrl+6
		Septuplet	Ctrl+7
		Octuplet	Ctrl+8
		Nonuplet	Ctrl+9
c		Other	
5			

	Add Format	Tools	<u>P</u> lugins <u>H</u> elp	
1	N <u>o</u> tes	•	→ 100% → Page View	
	Intervals			
	T <u>u</u> plets		. 0 101 10	
	<u>M</u> easures	×	Insert One Measure	Ins
	<u>F</u> rames	+	Insert Measures	Ctrl+Ins
	Text		Append One Measure	Ctrl+B
ļ	<u>L</u> ines	•	Append Measures	Alt+Shift+B

Add Format	<u>T</u> ools <u>P</u> lugins <u>H</u> elp		
Notes	▶ 🔁 100% - Page View -		
<u>I</u> ntervals	>		
T <u>u</u> plets			
Measures	st3 ×		
<u>F</u> rames	 Insert Horizontal Frame 		
Text	Insert Vertical Frame		
Lines	 Insert Text Frame 		
	Append Horizontal Frame		
Append Vertical Frame			
	Append Text Frame		

Add Format T	ools	<u>P</u> lugins <u>H</u> elp	
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Intervals	•	• •	
T <u>u</u> plets			ю
Measures	▶	st3 ×	
Frames			
<u>T</u> ext	•	Title	
Lines	Þ	Subtitle	
		Composer	
		Lyricist	
		Part Name	
s		System Text	Ctrl+Shift+T
		Staff Text	Ctrl+T
		Expression Text	Ctrl+E
		Chord Symbol	Ctrl+K
		Rehearsal Mark	Ctrl+M
sandos		Instrument Change	
		Fingering	
		Lyrics	Ctrl+L
		Figured Bass	Ctrl+G
		Tempo Marking	Alt+Shift+T

	Add Format	Tools	<u>P</u> lugins <u>H</u> elp	
	N <u>o</u> tes	► F	📬 100% 👻 Page Vie	ew - I4
	Intervals	+		
	T <u>u</u> plets	×		
	<u>M</u> easures	×	st3 ×	
	Frames	+		
	Text	+		
1	<u>L</u> ines		Slur S	5
			Crescendo <	¢
			Decrescendo >	
15			Ottava 8va alta 🛛 🔾	Ctrl+Y, Ctrl+O, Ctrl+A
			Ottava 8va bassa 🛛 🔾	trl+Y, Ctrl+O, Ctrl+B
:>			Note Anchored Line	

Format

For	rmat	Tools	<u>P</u> lugins	<u>H</u> elp					
	Style	2							
	Page Settings								
-	Add	/Remove	e System E	Breaks					
1	Stretch								
-	Reset Style								
	Rese	et Beams	5						
	Rese	et Shape	s and Posi	itions		Ctrl+R			
-	Load	d Style							
	Save	e Style							

From **Style** you can access the dialog box that allows you to adjust the elements of the score. In the red circle there is the arrow that opens/closes the left list

	Style	8
Score		
Page	Score	
Sizes	Musical symbols font: Emmentaler 🔹 🗸 Automatically load style settings based on font	
Header, Footer	the industry for a second	
Measure Numbers	Musical text ront:	
System	Display in concert pitch	
Clefs	Croste multimessure restr	
Accidentals		
Measure	Minimum number of empty measures: 2	
Barlines	Minimum width of measure:	
Notes		
Beams	Hide empty staves within systems	
Tuplets		
Arpeggios	Don't hide empty staves in first system	
Slurs/Ties	Display note values across measure boundaries (EXPERIMENTAL, early music only!)	
Hairpins	I tide instrument name if there is only t instrument	
Volta	V Hide instrument name if there is only i instrument	
Ottava	Swing Sattings	
Pedal	Swing Settings	
Trill	Swing: Off Eighth Note Sixteenth Note	
Vibrato	Select swing ratio: 60%	
Bend		
Text Line	Autoplace	
Articulations, Ornaments		
Fermatas	Vertical align range: System 💌 返	
Staff Text		
Tempo Text		
Lyrics		
Dynamics -		
<i>→</i>	Apply to all Parts × Cancel	∕ <u>0</u> K
		_

Under Stretch the controls for varying the width of the measures

Format Tools Plugins Help					
Style					
Page Settings					
Add/Remove System Breaks					
<u>S</u> tretch	Increase Layout Stretch }				
Reset Style	Decrease Layout Stretch {				
Reset Beams	Reset Layout Stretch				
Reset Shapes and Positions Ctrl+R					
Load Style					
Save Style					

The Tools menu has sub-areas



Ŀ	telp								
ē	<u>O</u> nline Handbook		Tours	s is	updated from time to	time			
	Tours •	Show Tours	as are	the	translations Undate	them			
L	<u>A</u> bout	Reset Tours	from	CIIC	cransracrons. opaace	ciiciii			
	About <u>Q</u> t		LTOIII	_					
١.	About <u>M</u> usicXML		Resource Manager						
	Ask for Help								
	Report a Bug								
L	Leave feedback								
	Resource Manager								
L	Revert to Factory Settings								

Various functions can be accessed by selecting the elements and opening the **Inspector**.

Pay attention to Preferences, contains other news

Heln

MuseScore Preferences								8		
General	Canvas	Note Input	Score	I/O	Import	Export	Shortcuts	Advanced		
Preferenc	e								▼ Value	-
ui/pianor	oll/light/bac	kground/base/o	olor							
ui/pianor	oll/light/bac	kground/gridLi	ne/color							
ui/pianor	oll/light/bac	kground/keys/b	lack/color							
ui/pianor	oll/light/bac	kground/keys/v	vhite/colo	r						
ui/pianor	oll/light/bac	kground/text/co	olor							
ui/pianor	oll/light/not	e/selected/colo	r							
ui/pianor	oll/light/not	e/unselected/co	lor							
ui/pianor	oll/light/sele	ectionBox/color								_
ui/score/o	defaultColor									
ui/score/f	rameMargii	nColor								
ui/score/l	ayoutBreak	Color								
ui/score/r	note/dropCo	olor								
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ui/score/\	/oice2/color									_
ui/score/\	/oice3/color									
ui/score/voice4/color										
Reset to d	default Sea	arch								
Reset All Pr	eferences to	Default						✓ Apply	× <u>C</u> ancel	∕ <u>о</u> к

Buona musica con

